

Administrator and Supervisor Reports

November, 2022

Rick Wiersma, High School Principal

Student Count

9- 92

10- 82

11- 117

12- 66

357

Staffing

Kassadie Lee has filled an open Special Education paraprofessional position.

Curriculum

No updates

Past Events

-Community Night and Parent/Teacher Conferences were held on October 18th from 4:30-6:30.

It was a great success and most teachers saw anywhere from 15-20 families during the Parent/Teacher conferences. We had numerous local organizations participate in the event. -All 10th Graders attended the MOISD Career Center for "Get Your Career in Gear" on October 20th

-Makeup Picture Day was October 27th

-Our All Conference Fall athletes attended pictures at Big Rapids HS on November 7th. -

Our High Schoolers performed "Just Another High School Play" to middle schoolers on November 16. They were offered a discounted rate of \$2 to attend

-Our CSAA Honors Band students attended the honors band performance during the day at Chippewa Hills High School on November 17th. The evening performance was canceled due to inclement weather.

Upcoming Events

-Our High Schoolers will perform "Just Another High School Play" to the High School students on November 21st for a discounted rate of \$2. The public performance will be at 7PM for an admission fee of \$5.

Dale Rogers, Middle School Principal

Middle School Report

6 - 72

7 - 78

8 - 78

Total 228

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Middle School

We held an Activity night on the 17th

We finished a food drive for the Legion on the 18th

After school tutoring is made available to struggling students

7th and 8th grade students went to Ferris for a Volleyball game

Athletics

Girls Basketball started on the 14th

Boys Basketball starts on the 15th

Middle school boys are in their basketball season now

We are now doing paperwork on Final Forms online

John Nawrot, Morley Stanwood Elementary Principal

October 18 & 20: The elementary school hosted our fall parent teacher conferences. 82% of students were represented by one, or more, parents or guardians at these conferences. This is a lower number than typical years; but may be a result of Open House occurring on September 22nd, rather than prior to the start of the school year.

October 21: Mohawks in Motion participants and their families were invited to the track for an end of season glow run. With limited lighting, participants wore glow necklaces, bracelets, LED glasses, and more and raced for 20 minutes. Afterward participants and families were invited for a pizza dinner in the elementary gymnasium. The event, a first for Morley Stanwood Elementary, was received by participants and families. A special note of gratitude is deserved for Mrs. Mary Bennett, Mr. Nick Hadley, Mrs. Amber Zwiers, Mrs. Katie Doyle, Mrs. Tara Lovejoy, and Mr. Bryan Bohn for their help in running this program.

October 24: The Elementary Continuous Improvement Team (CIT) met. We compared our practices with the MDE MTSS Practice Profile for the purpose of setting goals for the future. These goals will be combined with the middle school and high school teams as we evaluate goals for the district.

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October 31: The elementary school hosted Trick the Halls in the evening. This event invited the community to participate in a number of Halloween activities including trick-or-treating, a costume contest, a haunted classroom and more. A great time was had by all that attended. A special thanks to the Vining Volunteers that have stepped up to help run this event in collaboration with the MSE PTO.

November 2 & 9: I participated in Thrun Law training sessions focused on Managing the Grievance Process and Teacher IDPs and the Evaluation Process. These sessions have introduced some very important information and have also been a source of valuable reminders.

November 11: The elementary school hosted our 18th Veteran's Day Program. Approximately 40 veterans and their guests attended the program. They were treated to musical numbers, a dance performance, a warm breakfast, and more. The program was a huge success. Many veterans and their families expressed their appreciation for the program that we put on to honor them. On a personal note, after two years off due to COVID-19 procedures, it was incredible to get this tradition restarted. An amazing team, too many to mention by name, is responsible for this endeavor.

November 17: The elementary school hosted Family Science Night. 221 students, parents, grandparents, volunteers, and staff members braved the wintry roads and were treated to an evening of science based activities, a chicken drumstick and cheesy potato dinner, and more. Each student left with a free book and had a chance to win a science based game/activity as well. Thanks to Yoplait who provided funding for this event and to Sarah Benson and Barb Goldthwait who organize and plan the events.

Enrollment:

2022-2023	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	Apr.	May
DK	19	18	17						
Kdg.	75	79	79						
1st	67	67	67						
2nd	64	63	63						
3rd	75	76	77						
4th	69	68	68						
5th	91	90	91						
ECSE	18	16	18						
Total	478	477	480						

Jamey Nelson, Curriculum, Instruction and Assessment Director

Instructional Coaching

Instructional Coaching Informal Observations: 30

Instructional Coaching Formal Observations w/feedback: 15

New Teachers: 7

Probationary Teachers: 5

Tenured Teachers: 1

Building principals upon observations can add more staff to instructional coaching.

Professional Development

NAWD returns! 9 staff members will be traveling to Boston to attend one of the nations top school culture conferences. The conference just partnered with Josten's renaissance making this an even better opportunity for our staff. This will be the 4th year we have attended in person and 6th year overall!

On the Horizon:

January 13th TRAILS SEL training for 8 middle and high school team leaders

January 16th CRASE school safety training

MICIP (School Improvement)

Schools finished the MTSS practice profile survey. From that information our team has built a preliminary set of goals and are getting started developing strategies and activities to support the needs from the data of the MTSS practice profile.

Assessment

The high school completed Horizon's testing in the fall for the first time. This is an PSAT/SAT based assessment. This assessment will allow students and staff to monitor development through their 11th grade year. The program also provides intervention information to help students grow.

Phil Stier, Technology Director

No report at the time of posting.

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Kristy Thompson, Transportation Director

Winter has arrived way too fast. Hopefully we will get some better weather soon.

I am still 1 driver short of a full crew, but we are doing well.

We are implementing Dessert with Drivers again this year. We were doing this before COVID and it was a big hit. Dessert with Drivers is a 15-20 minute meet and greet with the elementary students and their bus driver. Brownies and cookies are usually the treats that are passed out. Mrs. Lovejoy helps get the children to ask questions like: How long have you been driving? Are you married? Do you have kids of your own? It is a great way for the driver to interact with their students face to face, and for them to get to know the driver.

I have also made up some folders for the young kids to use on the bus. These have word searches, hidden picture, mazes and more in them. They help to keep the students busy and quiet on the buses. It seems to be working well for some of the busier students.

Happy Thanksgiving!

Cindy Sutherland, Food Service Director

Just wanted you all to know that Reyne Savati will be retiring at the end of this month. She has dedicated many years to the school and students. I believe it is over 20 years. She started out as the fluoride lady in Stanwood as I did and was glad to hand over the reins to her. She will be very missed by staff and especially the kids. I wish her a long and happy retirement. I will miss her the most! Alicia Jackson will fill Reyne's shoes. She has been learning the job for several months and will do an amazing job leading the food service department into the future. Kelli Molitor will also start to learn some of the tasks of my job. My goal is to start to prepare for my future retirement. Nothing is set in place yet but I want a smooth transition as I want my department to continue to thrive after I am gone.

Kelli's deli is up and running at the Elementary and we will be adding back the chicken patty/ cheeseburger station every day at the Middle/ High School.

Wishing you all a Happy Thanksgiving!

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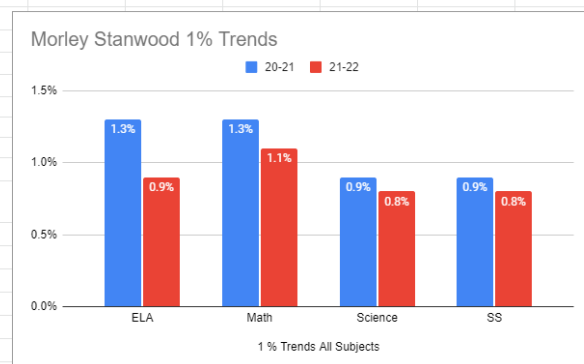
Martine Fiting, Special Education Supervisor

MRS (Michigan Rehabilitation Services) made a presentation on Thursday, October 27th to all 9-12 grade special education and 504 students to let them know what services are available. They presented multiple times to make sure that the Career Center students could attend. They offer a variety of services from workplace readiness, summer employment, and helping with tuition and board for MCTI (Michigan Career & Technical Institute). This is a program similar to the Career Center with nine career areas and a high employment placement rate after completion. The last time that we took a tour at MCTI (pre-Covid), one of the tour guides was a past graduate of Morley Stanwood.

1% Justification report – we are in the process of completing the 1% Justification report with the state. Next week, I'll be meeting with the ISD to discuss the report, then we'll be submitting it to the state. The goal is 1% and under for state Alternative Assessments. You can see that we are trending in the right direction, but are still a little over in our math assessments.

1% Trends All Subjects	20-21	21-22
ELA	1.3%	0.9%
Math	1.3%	1.1%
Science	0.9%	0.8%
SS	0.9%	0.8%

Alt Assessment Count & Rate (Spring 2022) ELA				
District	Total Assess. Completers	Regular Assessment	Alternative Assessment	Alt Assess Part %
Morley Stanwood	543	538	5	0.9%
Alt Assessment Count & Rate (Spring 2022) Math				
Morley Stanwood	542	536	6	1.1%
Alt Assessment Count & Rate (Spring 2022) Science				
Morley Stanwood	245	243	2	0.8%
Alt Assessment Count & Rate (Spring 2022) SS				
Morley Stanwood	245	243	2	0.8%



Amanda Nelson, Grant Coordinator

- MSCS has received a copy of the Fiscal Monitoring Review Report from the July 2022 completed review. The documents are attached with a summary showing ZERO findings. The review was completed with a team effort from central office staff, Kellsey Fairris, Jamie Weeks and Amanda Nelson with assistance also provided by Phil Stier for equipment inventory.
- A team of nine staff will be attending the National Association for Student Activities conference in Boston Dec 1-4. Jamey Nelson will be speaking at the conference. Staff uses 31A funds for out of state travel.

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GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

November 9, 2022

Mr. Roger Cole, Superintendent
Morley Stanwood Community Schools
4700 Northland Drive
Morley, MI 49336-9522

Dear Mr. Cole:

I would like to offer my compliments to the administrators and staff of the Morley Stanwood Community Schools on their successful efforts to bring the district into compliance with State and Federal requirements as identified by the Fiscal Review team on June 20, 2022.

Cristy VanSteenburg, of the Financial Unit of the Office of Educational Supports (OES), has informed me that the Fiscal Review compliance plan submitted for Morley Stanwood Community Schools has been implemented. With all the responsibilities that schools must address, it is commendable that you were able to successfully achieve this important goal.

Sincerely,

A handwritten signature in black ink, appearing to read "Shoua Vang".

Shoua Vang, Manager
Fiscal Unit
Office of Educational Supports

cc: Amanda Nelson, Morley Stanwood Community Schools
Board President, Morley Stanwood Community Schools
Cristy VanSteenburg, Review Team Member, MDE
Terry Hutchins, OES Regional Consultant, MDE

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**Michigan Department of Education
Office of Educational Supports-Financial Review Unit
Fiscal Monitoring Review Report**

District Name: Morley Stanwood Community Schools

District Code: 54040

Date of Review: July 21, 2022

Overview

The Michigan Department of Education (MDE) – Office of Educational Supports (OES) conducted a fiscal monitoring review of Consolidated Application Grant Program funds and Title I, Part C-Summer Migrant, if applicable, during Program Year (PY) 2020-2021.

OES review includes the following areas:

- Staff (Appropriately Placed, Background Checks, Time & Effort)
- Policies and Procedures (including Internal Controls)
- Cash Management
- Payroll Expenditures (Salaries, Payroll)
- Budget
- Final Expenditure Report (FER) Verification
- General Expenditures
- Purchased Services
- Equipment

CORRECTIVE ACTIONS

Staff

Morley Stanwood Community Schools provided documentation for several employees funded by Consolidated Application Grant Programs in PY 2020-2021. OES reviewed a sample of these personnel records during the Fiscal Monitoring Review.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- Requested proof of appropriately placed as well as background checks and time certifications were provided.

Policies and Procedures

OES reviewed policies and procedures to ensure proper internal controls are in place, implemented, and properly monitored within the district. OES requested the internal policies and procedures for time and effort, cash management, allowability of cost, conflicts of interest, equipment management, procurement, and travel reimbursement.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

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- Requested policies were provided.

Cash Management

OES requested documentation for cash draws that occurred during the PY 2020-2021.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- Documentation was provided for every cash draw and appropriately supported the amount drawn.

Payroll Expenditures

OES reviewed PY 2020-2021 payroll entries for the Consolidated Application Grant Programs.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- Payroll was directly charged throughout the year and agreed to the amounts approved in the Consolidated Application. Salaries and benefits were charged to the appropriate function and object codes.

Budget

OES compared the approved Consolidated Application budget, the district's Board approved budget, and the district's actual expenditures.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- No variance greater than the allowable 10% was noted.

Final Expenditure Report (FER) Verification

OES compared actual expenditures as recorded in the general ledger by function and object code with the Final Expenditure Report (FER) as filed.

OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- Amounts reported in the Final Expenditure Reports agreed to the supporting general ledger detail.

General Expenditures

OES reviewed expenditures charged to Consolidated Application Grant Programs.

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OES noted NO exception(s) as a result of applying this procedure.

Summary of review:

- No exceptions noted. Items reviewed were for expenses previously requested and approved in the Consolidated Application and were charged to the function and object code where approved.

Purchased Services (Contracting)

OES did not review any expenditures with federal funds for purchased services.

Equipment

OFS inquired regarding inventory purchased with Consolidated Application Grant Program funds. A physical inventory inspection was conducted at the Middle School and High School.

OFS noted No exception(s) as a result of applying this procedure.

Summary of review:

- An inventory listing was provided and equipment was easily located and agreed to the inventory listing.

Other Observations – Administrative Staff

The district must implement the following changes:

- Comply with all requirements of this report.
- Comply with all requirements set by MDE – Office of Educational Supports to bring the federal programs into compliance.

Summary of the 2020-2021 Questioned/Misclassified Costs are shown in the chart below:

Questioned Costs	Area of Deficiency	Amount
n/a		
	Total Questioned Costs	
Misclassified Costs		
n/a		
	Total Misclassified Costs	

OES will provide the Regional Services Team Manager with documentation of these costs for final review to determine whether they are allowable within the program area.

Review Team: Cristy J. VanSteenburg, Review Team Member (OES)

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Disclaimer for FOSR Reports

We were not engaged to and did not conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of this agency and the Michigan Department of Education and is not intended to be and should not be used by anyone other than the specified parties.