Morley Stanwood Community Schools
Emergency Drills Documentation Form

Type of Drill
- ☐ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☑ Lock Down (3 required)
  - ☐ Internal ☑ External

Timing of Drill
- ☑ Standard
- ☐ Class Change
- ☐ Recess

Name of reporting school: **Morley Stanwood Elementary School**

Date of Drill: **1/12/22** Time drill was held: **2:15 pm**

Exact time required to evacuate/shelter/secure: **3 min 41 seconds**

Total Participants: **422**

Remarks: _____

This report is for emergency drill # **5** for school year **2021-22**

Name of person conducting drill: **John Nawrot**

Title of person conducting drill: **Building Principal**

Signature of person conducting drill: _____

Drill was coordinated with:

- ☐ Emergency Management Coordinator

  Name & Title _____

  AND

- ☐ Law Enforcement (county sheriff, chief of police, designee or MSP)

  Name & Title _____

  OR

- ☐ Fire (fire chief or designee)

  Name & Title _____