December 18, 2020

**Internal/External Vacancy Announcement**

Morley Stanwood Community Schools announce the vacancy of the following positions to begin as soon as possible school year

**Title I Paraprofessional - Full Time (2 positions)**

Morley Stanwood Elementary - 6.75 hours per day

**Responsibilities:**

Monitor student progress, maintain communication with classroom teachers and other school staff,

Coordinate with teachers to provide best practices within the classroom,

Follow federal, state, and local statutes and policies,

Complete documentation per program requirements,

Perform any other job responsibilities deemed appropriate by the classroom teacher and/or building administrator

**Qualifications:**

Associate’s Degree or MDE approved testing

CPI Nonviolent Crisis Intervention Training (or be willing to complete necessary training)

Demonstrate a sincere desire to aid all students

Excellent interpersonal skills required for working with all students of varying needs

Be flexible and adapt to changes in plans or activities on short notice

Good health, high moral character, and good attendance record

Predictable, reliable attendance is an essential function of the job

 **Internal Applicants:** Notify John Nawrot, in writing, of your interest in this position.

**External applicants:** please send letters of application and credentials to:

John Nawrot, Principal

Morley Stanwood Elementary School

4808 Northland Drive

Morley, MI 49336

Or email to:

jnawrot@morleystanwood.org

Internal/External deadline for applicants is January 4, 2021 at 12:00 pm